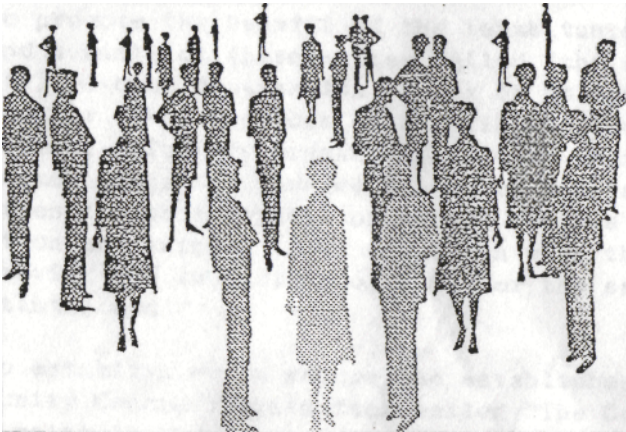


MILL END AND DISTRICT
COMMUNITY ASSOCIATION

CONSTITUTION



REGISTERED CHARITY NUMBER

C.N. 269254

MILL END & DISTRICT COMMUNITY
ASSOCIATION

CONSTITUTION.

1. NAME. The name of the Association shall be Mill End & District Community Association (hereinafter called "The Association").

£. OBJECTS. The objects of the Association shall be:

- (a) to promote the benefit of the inhabitants of Mill End St District (hereinafter called "the area of benefit") without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
- (b) to establish or to secure the establishment of a Community Centre (hereinafter called "The Centre") and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of, such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The Association shall be non-party in politics and non-sectarian in religion.

The Association shall have power to affiliate to the National Federation of Community Associations and to other organisations with similar charitable objects.

1- MEMBERSHIP. Membership of the Association shall be of two kinds:

- (a) Individual members who shall be either Full, Junior or Associate members;
- (b) Group members who shall be the Constituent

Bodies and Sections.

(c)

4.

INDIVIDUAL MEMBERSHIP. Shall be open irrespective of political party, nationality, religious opinion, race or colour, to:

(a) All persons aged eighteen and over living in the area of benefit who shall be called full members.

(b) All persons under the age of eighteen living in the area of benefit who shall be called junior members.

Junior members shall not have the right to vote at members' meetings but may elect from among themselves two representatives to the Council who shall each have the right to vote as if they were full members.

(c) Well-wishers anywhere who shall be called Associate members. Associate members shall not have the right to vote at Members' meetings but may elect from among themselves one representative to the Council who shall have the right to vote as if he were a Full member.

The manner in which Associate and Junior members elect their representatives shall be determined by the Council from time to time.

5.

GROUP MEMBERSHIP.

(a) Constituent bodies shall be the local statutory authorities and such voluntary organisations as operate in the area of benefit and satisfy the Council that they are independent organisations or branches of independent national or other organisations,

(b) Sections shall be such groups as may, with the permission of the Council, be formed within the Association among the individual members for the furtherance of a common activity. Each Constituent body and Section shall have the right to appoint one representative to be a member of the Council and at any time by giving notice in writing to the Secretary of the Association to revoke the appointment of such a member and to appoint another member in his place. Such a member shall have the right to attend and to vote at General Meetings of the Association.

1. TERMINATION OF MEMBERSHIP. The Council shall have the right for good and sufficient reason to terminate the

membership of an individual member or of
Constituent
body or Section provided that the individual
member or
person representing the body or Section
shall have the
right to be heard by the Council before a
decision is
made.

2. SUBSCRIPTIONS. All members and Constituent
bodies
shall pay such subscriptions as the Council
may, from
time to time, determine.

8. THE COUNCIL. Subject to the limitations
set out in

Clause 10 hereof, the policy and general
management of the affairs of the
Association shall be directed by a Council
(herein referred to as 'the Council') which
shall meet not less than three times a year.

The Council shall consist of:

- (a) The representatives appointed by
Constituent
bodies and Sections in accordance
with Clause 5.
- (b) Such number of representatives of
Full
members, to be elected from among and
by them
selves at the Annual General Meeting,
as is
deemed necessary by the Annual
General Meeting.
- (c) Two representatives of Junior members
elected
in accordance with Clause (4b).
- (d) One representative of
Associate members elected in
accordance with Clause 4 (c).
- (a) The Honorary Officers of the
Association and
of the Council ex-officio in
accordance with
Clause 9 (a).
- (b) Two representatives appointed by the
Trustees
if Trustees shall have been appointed
in
accordance with Clause 16.
- (c) Such persons employed by or
sponsored to the Association as
the Council may from time to time
determine in accordance with Clause
9(b).

In addition the Council may co-opt further members who shall be members of the Association provided that the number of co-opted members shall not exceed one third of the total number of members of the Council as defined above. All members of the Council shall retire annually but shall be eligible to be appointed or co-opted again. The Council shall have power to appoint such committees as it may from time to time decide and may determine their powers and terms of reference.

9. OFFICERS.

(a) Honorary Officers. The Annual General Meeting shall elect a President, a Treasurer and such other officers of the Association such as an Honorary Secretary as it may from time to time determine. The Council shall elect its Chairman and such other officers as it may from time to time determine. The Chairman of the Council shall be ex-officio Chairman of the Executive Committee.

All honorary officers of the Association and of the Council shall be ex-officio members of the Executive and all other committees.

(b)

Paid Officers. The Council shall have power to appoint and dismiss a (paid) Secretary and such other employees of the Association as it may from time to time determine.

The Council may determine which (if any) persons employed by or seconded to the Association shall be members ex-officio of the Association, the Council, the Executive and other committees.

10.

ANNUAL GENERAL MEETING. Once in each year, in the month of June, the Council shall convene an Annual General Meeting of the Association, which all individual members and representatives of the Constituent bodies and Sections shall be entitled to attend, for the purpose of receiving the Annual Report of the Council and the annual audited state ment of accounts; of appointing Honorary Officers of the Association; of accepting resignations of members of the Council; of electing representatives of Full members to serve on the Council; of appoint ing an auditor or auditors; of

making recommendations to the Council and, whenever necessary, of voting on proposals to amend this Constitution in accordance with Clause 18 hereof.

11. SPECIAL GENERAL MEETINGS. The Chairman of the

Council or the Secretary may at any time at their discretion and shall within twenty-one days of receiving a written request so to do signed by not less than twenty members having the power to vote and giving reasons for the request, call a Special General Meeting of the Association for the purpose of altering the Constitution in accordance with Clause 18 hereof or of considering any matter which may be referred to them by the Council or for any other purpose.

i:>. EXECUTIVE COMMITTEE. At its first meeting following the Annual General Meeting in each year the Council may appoint an Executive Committee to which it may delegate any or all of its powers as it may from time to time determine.

The Executive Committee shall consist of such number of members elected by and from the members of the Council and of the Officers of the Association and of the Council hereinbefore provided.

The Executive Committee shall have power to co-opt additional members who shall be members of the Association but need not be members of the Council provided that the number of co-opted members does not exceed one third of the total number of elected and ex-officio members. All members of the Executive Committee shall retire annually but shall be eligible to be appointed or co-opted again.

The Executive Committee shall have power to appoint such sub-committees as it may from time to time decide and may determine their powers and terms of reference.

3_._ RULES OF PROCEDURE AT ALL MEETINGS.

(a) Voting. Subject to the provisions of Clause 18, all questions arising at any meeting shall be decided by a simple majority of those present and entitled to vote thereat. No member shall exercise more than one vote notwithstanding that he may have been appointed to represent two or more interests but in case of any equality of votes the Chairman shall have a second or casting vote.

(b) Quorum. One third of the members shall form a quorum at meetings of the Council, the Executive and all other Committees. Twentyfive members shall form a quorum at General Meetings of the Association.

(c) Minutes. Minute books shall be kept by the Association, the Council, the Executive, and all other committees and the appropriate Secretary shall enter therein a record of all proceedings and resolutions.

14. STANDING ORDERS AND RULES FOR THE USE OF THE CENTRE.

The Executive Committee shall have power to adopt and issue Standing Orders and/or Rules for the use of the Centre. Such Standing Orders and Rules shall come into operation immediately, provided always that they shall be subject to review by the Council and shall not
- be inconsistent with the provisions of this Constitution.

15. FINANCE.

(a) All monies raised by or on behalf of the Association shall be applied to further the objects of the Association. Financial loans may be made at the discretion of the Committee to the

M.E.A.D.C.A. Members Club. Interest charges will be made on cash
.: at a rate determined by the Committee. No monies raised will be used for any other purpose.

Rule 15a. amended at Extraordinary General Meeting
held on Tuesday 20th September HT88.

(a) The Honorary Treasurer shall keep proper accounts of the finances of the Association.

(b) The accounts shall be audited at least once a year by a qualified auditor or auditors who shall be appointed at the Annual General Meeting.

(d) An audited statement of accounts for the last financial year shall be submitted by the Council to the Annual General Meeting.

16. TRUST PROPERTY.

The title of all and any real property which may be acquired for or for the purposes of the Association shall be vested in Trustees who shall be appointed by the Council and who shall enter into a Deed of Trust setting forth the purposes and conditions under which they hold the said property in trust for the Association. The number of Trustees shall not be less than (2) nor more than (4).

IV. DISSOLUTION.

If the Council by a simple majority decides at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Association it shall call a meeting of all members of the Association who have the power to vote and of the inhabitants of the area of benefit, of the age of eighteen years and upwards of which meeting not less than 21 days of notice (stating the terms of the resolution to be proposed thereat) shall be posted in a conspicuous place or places in the area of benefit and advertised in a newspaper circulating in the area of benefit and given in

writing to the Charity Commissioners for England and Wales, and the Secretary of the National Federation of Community Associations. If such decision shall be confirmed by a simple majority of those present and voting at such meeting the Council shall have power to dispose of any assets held by or in the name of the Association. Any assets remaining after the satisfaction of any proper debts and liabilities

shall be applied towards charitable purposes for the benefit of the inhabitants of the area of benefit as the Council may decide and as may be approved by the Charity Commissioners for England and Wales

18. ALTERATIONS TO THE CONSTITUTION.

Any proposal to alter this Constitution must be delivered in writing to the Secretary of the Association not less than 28 days before the date of the meeting at which it is first to be considered.

An alteration will require the approval of both:

- (a) a simple majority of members of the Council present and voting at a Council meeting.
- (b) a two thirds majority of individual members and representatives of the Constituent bodies and Sections of the Association present and voting at a General Meeting.

Notice of each such meeting must have been given in accordance with normal procedure but not less than 14 days prior to the meeting in question and giving the wording of the proposed alteration.

No alteration to Clause 2 shall be made without the consent of the Charity Commissioners for England and Wales.

If Trustees have been appointed in accordance with Clause 16 hereof, an alteration shall not be made without the knowledge and consent of the Trustees, but such consent shall not be unreasonably withheld by them.

The Constitution was adopted as the Constitution of the Mill End & District Community Association at a Public Meeting duly convened at William Penn School, Rickmansworth on Tuesday 8th January 1974 as amended on 3rd October 1974.

Signed.

Chairman.

Signed. Secretary.