

Trustees' Annual Report for the year to 31 December 2020

Charity name: Mill End and District Community Association
Registered number: 269254
Principal address: Church Lane
Mill End
Rickmansworth
Hertfordshire WD3 8HD

Trustees serving during the year:

<u>Name</u>	<u>Position</u>
Mr J Elliott	Holding Trustee
Mrs D Barber	Holding Trustee (Designate)
Mrs K Baker	Holding Trustee (Designate)

Committee Members:

Mrs M King	Chair
Mrs D Barber	Treasurer
Mrs S Nelmes	Secretary

Group Members:

Tricia Hegde	RVS
Kathy Marsh	Community Café
Robert Tindell	ASC

Structure, governance and management

Under the Constitution adopted 8 January 1974, as amended on 3 October 1974.

The charity was established by a charitable trust deed.

The Association's membership at 31 December 2020 was 247 (2019: 247).

Trustees are appointed or re-appointed annually at the AGM normally held in June.

Objectives and Activities

1. To promote for the benefit of inhabitants of Mill End and District without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants; and
2. To establish or secure the establishment of a Community Centre and to maintain and manage, or to co-operate with any local statutory authority, in the maintenance and management of such a Centre for activities, promoted by the Association and its constituent bodies in furtherance of the above objects.

The policy and general management of the affairs of the Association is directed by a Council, which in turn delegates any or all of its powers to an Executive Committee made up of elected members of the Association.

Review of financial position

The Association's receipts and payments accounts are shown on pages 5 and 6.

Cash funds at the end of 2020 totalled £50,229 (2019: £44,853) – an increase of £5,376.

The Association's total revenue for the year was £50,685 versus £52,947 in the previous year – a decrease of £2,262. Due to reduced activity as a result of Covid-19 lockdowns, income from hall hire at £30,416 was down 19%, representing 60% of total income. Rental income from the Social Club was also lower than in the previous year by £4,236. The Association's income, however, was supplemented by support grants from the Government (JRC) and Three Rivers District Council totalling £11,311.

At the same time, the Association's total revenue expenditure in 2020 decreased by £6,962 to £45,309 for the year. The overall net cash position for the year was therefore up £5,376 versus the previous year.

During 2020:

The Community Centre continued to support local residents by making the Association's extensive facilities available for hire and charitable use.

It was a difficult year for everyone with the arrival of the pandemic and the centre was closed for many months in line with Government guidelines. When some of the restrictions were lifted, with the help of volunteers, the Association was able to do some work updating the centre.

It was also possible to hire out the main hall throughout the summer to the holiday club which brought in much-needed funds and, within the Government guidelines, gradually, the Association was able to reopen the centre to other users.

Sadly, after many years of service, the centre's manager Susan Gambula left in December. A new manager has been appointed and the focus is on increasing business by attracting new hirers and getting the centre back up to full capacity.

Reserves policy

It is the policy of the Association that unrestricted funds, which have not been designated for a specific use or tied up in buildings and other tangible assets, should be maintained at a level equivalent to three months expenditure. The trustees consider that this policy reflects the wish to commit as much as possible, within the bounds of safety, to providing suitable facilities for the members and the local

community, while retaining financial stability and the potential to respond to new opportunities.

At the end of 2020, the Association's cash reserves were £50,229, equivalent to 4.4 times the current estimate for three months expenditure. This means that the Association's level of reserves, despite the adverse impact of the pandemic, are sufficient for the trustees to continue to commit to providing suitable facilities for members and the local community.

Related party transactions

The M.E.A.D.C.A. Social Club Limited is affiliated to the Mill End and District Community Association and its rules state that it will support the objects, activities and financing of the Mill End and District Community Association.

Furthermore, the profits of M.E.A.D.C.A. Social Club Limited shall be applied to maintaining or supporting the Mill End and District Community Association by way of covenants.

Arrangements to split the cost of shared services are under review in order to create a usage based and more precise method of sharing such costs.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature: _____

Full name: _____

Position: _____

Date: _____